



Vermont Library Association Board Retreat
Thursday, June 13, 2019
10:00-3:00
Lanpher Memorial Library, Hyde Park

- 9:30-10:00 Coffee, Tea, Snacks
- 10:00-10:30 Welcome and Introduction
- 10:30-10:35 Approval of Minutes from Board Meeting May
- 10:35-11:00 Treasurer's Report and Budget
- 11:00-11:15 Review of Leadership Positions descriptions and expectations
- 11:15-12:00 News from Committees, Sections and Representatives
- College and Special Libraries
 - Friends and Trustees
 - Government Relations & Advocacy
 - Intellectual Freedom
 - Public Libraries
 - Scholarship & Awards
 - Membership
 - Conference
 - Outreach (VLA News/Web)
 - Archivist
 - ALA
 - NELA
 - VT Libraries
- 12:00-1:00 Break for Lunch
- 1:00-1:30 Roundtables/Special Interest
- | | |
|-----------------|-----------------|
| -Youth Services | -Sustainability |
| -Tech Services | -Personnel |
| -Inclusion | -Health Info. |
| -Comic-Con | |



1:30-2:30 Discussion/Looking Ahead/Strategic Plan

- Goal 1: Ensure the Sustainability of the VLA
 - Action 2: Revise bylaws to reflect new organizational chart
 - Action 3: Update the job descriptions, roles, responsibilities, expectations and yearly project timelines for each board member. Provide this documentation on the web.
 - Action 4: Develop board orientation materials, including a binder for each board member that contains relevant documentation for their specific board position.
 - Action 5: Develop a system for board member recruitment that would formalize the process and allow for more diversity on the board.
 - Action 6: Develop a plan to attract and retain more members to the Association.

- Goal 2: Improve Old Relationships and Explore New Relationships Throughout the State for the Purpose of Pursuing Common Interests and Goals
 - Action 4: Reestablish quarterly meet-and-greets for VLA members throughout the state.
 - Action 5: Hold VLA bi-monthly meetings at non-VLA board member libraries and include the host library's staff for a round of discussion.

- Goal 3: Promote the Library Message and Advocate for Libraries, Librarians, and the VLA
 - Action 1: Define the benefits of being a VLA member and decide on how to promote the resulting message, i.e. new member letter, brochure, website, listserv, etc.

2:30- 2:40 Set meetings for 2019-2020

2:40-3:00 Any Other Business/Agenda Items for September meeting

3:00 Adjourn