

**Vermont Library Association
Board Meeting**

**January 22, 2009
10:00 a.m. – 12:30 p.m.
Middlebury College, Middlebury, VT**

APPROVED MINUTES

Present: Present: **Judah Hamer** (President/Presiding), **John Payne** (Vice-President), **Brenda Ellis** (Secretary), **Sharon Thayer** (Membership chair), **Marti Fiske** (Public Libraries), **Kip Roberson** (NELA – New England Library Assoc. Rep); **Larraby Fellows** (CSL - College & Special Libraries), **Wynne Browne** (Treasurer), **Jill Coffrin** (CAYAL - Children and Young Adult Librarians President), **Barbara Doyle-Wilch** (Past President; Co-Chair Vermont Library Conference), **Amy Grasmick** (Personnel Committee), **Amy Howlett** (DOL), **Nancy Wilson** (ALA Councilor)

Meeting was called to order at 10 a.m.

The minutes from the Nov. board meeting were approved after corrections.

Vermont Library Conference Updates (Barbara Doyle-Wilch)

Barbara went over the conference schedule [Attachment A].

Awards - to save money, awards will be spread out over the opening keynote and concurrent sessions, rather than at a separate sit down awards luncheon (done in the past).

Cocktail Reception - Barbara would like help from the Department of Libraries to try to get libraries to do displays (posters, etc.) celebrating how we've touch the lives of Vermonters. We'd invite boards, legislators, etc. Barbara needs someone to take charge of the reception. [Anna Bolognani, TVHS Library, has since volunteered].

Sponsorships - we're using a company to seek sponsorships, and they'll get a small cut. Marilyn Scoville (St. Michael's) will be our liaison with the company.

Presenter perks – mileage reimbursement for people travelling over 100 miles. Free registration (up to 5 people in a presentation) for day of registration (registration includes meals).

Scholarships - \$600 available from VSLA (not restricted to school librarians). Nancy volunteered to review the scholarship applications.

Exhibitors – we may need someone to help.

Webpage – they are highlighting the keynote speakers and are updating as they add new things. Helen Linda offered to do email blitzes to the listservs.

2010 Conference – Judah is working with Sue M. (VSLA President) to do an announcement about the 2010 conference not happening. They are forming a committee to review the future of conferences. John Payne will be on it.

Treasurer's Report / Budget Review (Wynne Browne) [Attachment B]

There is some income from memberships dues.

Questions – lobbyist expense (need clarification if this is just in case or has already been committed to the lobbyist). **NELA is requesting \$500 for Counterparts.** No decision - more information is needed. **Additional requests:** need to add \$500 to president's expense (to cover mailing expenses). Larraby requested we add \$250 to College and Special Libraries section (CSL) expense to cover their free webinar. Amy suggested that CSL could use web junction for a webinar, since the Department of Libraries has already paid for it. Larraby would like to have the money since they've already identified a speaker that Nelinet can host.

Brenda moved to accept the budget as amended (Additional \$250 for CSL plus additional \$500 for the President). All in favor.

NELA Update and Conference Idea (Kip Roberson)

The 2009 NELA Conference will take place in October in Hartford, CT. They may run a bus from the northern states. The price of the Conference hotel is high (\$150/160 + \$18 parking). NELA would like state library associations to pay to send their board member(s) to the Counterparts conference (so board members can meet their counter parts in other states). The NELA 2010 conference will be in Burlington in October. [Correction after meeting: the Burlington date is 2011]. NELA would like VLA to co-sponsor it. The Board enthusiastically agreed to co-sponsoring the 2010 conference [with date correction this needs to be revisited].

Nancy reported that David Clark (Ilsley Public Library, Middlebury) suggested that there be a meeting to discuss the future of VT libraries. Brenda suggested we invite David to be on the conference future committee.

State Board of Libraries (John Payne)

John has attended 2 meetings as the VLA representative. It's a citizen group that advises the Dept. of Libraries, but it also has a statutory role for "naming" places in VT. John humorously described how the group names things such as roundabouts. State Librarian Marty Reid reported to his group that they are

dealing with an 8% budget cut. We have gotten waivers for IMLS because we've fallen below the amounts we need to spend to get certain grants. They are looking for shovel-ready library construction projects in case federal money is available. John alerted Marti Fiske that as VLA Public Library section president, she is on the Vermont Public Library Foundation Board. During National Library week, the board would like to have an event to honor Marty Reid as new state librarian and invite legislators. They still need a location – Marti said her library in Williston might be able to host but Barbara suggested that the event take place at the conference during the cocktail reception. She'll contact David Brown (State Board chair) to make the suggestion. John also said they talked about the increase in library usage.

Updates from Committees, Sections and ALA Representatives

Personnel (Amy Grasmick)

They've been soliciting responses for the salary and benefits survey. They will call libraries that haven't responded yet since they've already extended the deadline multiple times.

ALA Councilor (Nancy Wilson)

Nancy is leaving for ALA midwinter conference tomorrow. The ALA intellectual freedom committee is making some changes to the library bill of rights.

Membership (Sharon Thayer)

Sharon reported about 90 people have sent in their memberships. We have 11 new members.

Public Libraries (Marti Fiske)

Marti reported 16 people attended their public libraries section workshop. Program covered creating a marketing plan and someone from flying pig bookstore talked about bookstore marketing, since there are similarities. She will do a similar program with DOL with Jeremiah Kellogg.

Children and Young Adult Librarians (CAYAL) (Jill Coffrin)

CAYAL would like to change it's name to **Youth Librarians**. All approved.

College & Special Libraries (Larraby Fellows)

Larraby announced the C&SL section is sponsoring a free state-wide webinar "Customer Service in Libraries" which is open to public, school, and academic libraries. [It will be held in April].

Advocacy (Helen Linda via email before meeting)

“The Advocacy Committee update is that Barbara Shatara and I are back to a group of two, it would seem, so we've offered ourselves to the Conference Committee as an extra set of hands and will hopefully generate some excitement about our committee along the way and at the conference. We will be working with Michael Roche at DOL on an advocacy panel for the conference, the details of which are still in the works. We would still like to work with Mara at DOL on a public speaking and presenting 101 type joint program, but still need to get in touch with Mara, which we will do sometime early next month. Finally, Nancy Wilson and I are working on getting Capwiz up and running and we'll chat about that later.”

VT Libraries Listserv

The board approved changing the default to reply to sender and also approved that when someone joins VLA, they will automatically be added to the listserv.

Respectfully submitted,

Brenda Ellis,
VLA Secretary

CONFERENCE SCHEDULE

Tuesday, 5/12

	Session	Audience
8:00 – 9:00	Registration	
8:30 – 9:15	5: New Members Roundtable	all
9:30 – 10:30	AWARDS: VLA AWARD, VSLA AWARD KEYNOTE: Marshall Keys	all
10:30 – 11:30 Refreshment Break, Exhibits		
11:30-12:45	6: Public Speaking 101	all
11:30-12:45	11: Metadata & Digital Collections: Transitions and Challenges	academic
11:30-12:45	24: Red Clover Award	public, school
11:30 – 12:45	7: Rapid Reviews & Reader's Advisory	academic, public
11:30-12:45	18: Advocacy for Small Libraries	public
11:30-12:45	12: Going Global	academic
12:30 – 1:45 Lunch, Exhibits, Roundtable Discussions		
2:00 – 3:00	AWARDS: DOL Certificates KEYNOTE: Wayne Piper	
3:15-4:30	3: Supporting library users as advocates with participatory practices	academic
3:15-4:30	19: Petty Cash for Small Libraries	public
3:15-4:30	4: Using Numbers to Advocate for Libraries – Keith Curry Lance	school
3:15-4:30	6: Public Speaking 101	all

Attachment A

3:15-4:30	13: How to uphold the new Vermont Library Confidentiality bill	all
3:15-4:30	1: Libraries taking on computer illiteracy and Narrowing the digital divide	all
4:45 – 5:30 VSLA / VLA Section Meetings		
5:30 – 7:00 AWARDS: VLA, VSLA Retirees COCKTAIL RECEPTION		

Wednesday, 5/13

	Session	Audience
8:00 – 9:00	Registration	
8:30 – 9:15	14: Open Session with State Librarian	all
9:30 – 10:30	KEYNOTE: Chris Bohjalian	all
10:30 – 11:30 Refreshment Break, Exhibits		
11:30 – 12:45	9: Story Sharing	all
11:30 – 12:45	26: DCF	public, school
11:30 – 12:45	10: Serving Students with Visual Impairments	public, school
11:30 – 12:45	4: Using Numbers to advocate for libraries – Keith Curry Lance	academic, public
11:30 – 12:45	23: Developing a Library Consortium	all
11:30 – 12:45	28: Increasing Public Library Compensation - A toolkit 15: Avoiding Library Burnout	public
12:30 – 1:45 Lunch, Exhibits, Roundtable Discussions		
2:00 – 3:00	KEYNOTE: Cooperative Village – Frances Madeson’s One Woman Show	all
3:15 – 4:30	27: Reference Interview	public, school
3:15 – 4:30	25: Green Mountain Book Award	public, school
3:15 – 4:30	16: How to catalog weird widgets and wonderful whatnots	public
3:15 – 4:30	29: Keeping it Fresh! Youth librarians	public, school
3:15 – 4:30	Women’s Safety (unconfirmed)	All
3:15 – 4:30	USC Library Science Program (unconfirmed)	All

Budget - Current Year

1/1/2009 through 12/31/2009 Using VLA 2009 prelim

1/21/2009

Category Description	1/1/2009 Actual	- Budget	12/31/2009 Difference
INCOME			
Advertising Income	0.00	0.00	0.00
CAYAL Income	0.00	800.00	-800.00
College Special Libraries Income	0.00	300.00	-300.00
Conference Income	0.00	0.00	0.00
Government Relations Income	0.00	0.00	0.00
Intellectual Freedom Income	0.00	0.00	0.00
Lobbyist Income (State Aid for Pub.Lib.)	0.00	0.00	0.00
Membership Income	2,230.00	12,000.00	-9,770.00
Miscellaneous income	0.00	0.00	0.00
Public Libraries Income	0.00	0.00	0.00
Tax Preparation Income	0.00	475.00	-475.00
Vt. Lib. Trustees Assoc. Income	0.00	500.00	-500.00
TOTAL INCOME	2,230.00	14,075.00	-11,845.00
EXPENSES			
ALA Councilor Expense	244.00	2,400.00	2,156.00
ALA Dues	110.00	110.00	0.00
Awards Committee Expense	0.00	240.00	240.00
Bulk Mailing Permit, PO Box rental	0.00	90.00	90.00
CAYAL Expense	0.00	800.00	800.00
College Special Libraries Exp.	0.00	300.00	300.00
DCF Conference	0.00	400.00	400.00
Donations Expense	0.00	100.00	100.00
Government Relations Expense	0.00	200.00	200.00
Intellectual Freedom Expense	0.00	262.00	262.00
Lobbyist Expense	0.00	1,500.00	1,500.00
Membership Expense	0.00	600.00	600.00
Miscellaneous expense	0.00	0.00	0.00
NELA Representative Expense	0.00	465.00	465.00
NELLS Conference	0.00	500.00	500.00
NELLS Scholarships	0.00	200.00	200.00
Personnel Committee Expense	0.00	0.00	0.00
President Expense	0.00	500.00	500.00
Public Libraries Expense	0.00	0.00	0.00
Secretary Expense	0.00	40.00	40.00
Tax Preparation Expense	0.00	475.00	475.00
Treasurer Expense	0.00	50.00	50.00
Treasurer's Bond Expense	0.00	90.00	90.00
VLA News Expense	0.00	0.00	0.00
Vt. Library Trustees Assoc. Exp.	0.00	500.00	500.00
Web Site Design Maintenance	0.00	225.00	225.00
TOTAL EXPENSES	354.00	10,047.00	9,693.00
OVERALL TOTAL	1,876.00	4,028.00	-2,152.00

Account Balances - As of 1/21/2009

Attachment B

1/21/2009

As of 1/21/2009

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Account	1/21/2009 Balance
Bank Accounts	
Certificate of Deposit	1,749.89
Checking	15,528.63
Checking 2-NYNEX	0.00
DOL-Summer Reading	0.00
J. Swan Endowment	10,000.00
J. Swan Lecture Series	1,687.47
TOTAL Bank Accounts	28,965.99
OVERALL TOTAL	28,965.99